October 14, 2015

As a service to you, we offer to recycle your scrap expanded polystyrene. In order to qualify for this service, the following guidelines must be met:

- 1. Call our office to arrange a date to bring your recycling to our facility.
- 2. All scrap EPS must be in **CLEAR** poly bags no larger than 72" x 78". All bags must be closed. Our driver must be able to see through the bag to examine it while it is being unloaded on our truck. Boxed material cannot be accepted. As a convenience for our customers, we do inventory Gaylord bags which may be purchased by the roll *at cost* from ICA. Please inquire about current pricing.
- 3. Wet bags or material **cannot** be accepted. The outside of the bags cannot be dirty.
- 4. **Scrap EPS may not be contaminated with any other product** or any other types of foam i.e. pink, gray, green or blue foams, floor sweepings, used cups, cigarette butts, duct tape, labels, glue, dirt, soda cans, corrugated, paper, concrete, garbage, nails, etc. Material **MUST** be **CLEAN**!!
- 5. All bags **MUST** have your company name either written on with black magic marker or a label.
- 6. Any material that must be sorted and/or disposed of in a landfill will be invoiced accordingly.

Our operators have been instructed not to unload any material onto our trucks that does not meet the above guidelines. Failure to comply with the above is a safety hazard for our employees and risks our equipment being damaged and may cause termination of scrap removal services.

Thank you for your business and cooperation in this matter.

If you have any questions or concerns you wish to discuss, please feel free to contact your ICA customer service associate.



